

Solano Community College

Academic Senate

CURRICULUM COMMITTEE

Adopted Minutes

Tuesday, February 11, 2014

1:45 p.m., Room 503

1. **ROLL CALL**

Michelle Arce, Robin Arie-Donch, Debra Berrett, Curtiss Brown, Joe Conrad (Chair), Lynn Denham-Martin, Erin Duane, Marianne Flatland, Neil Glines, Margherita Molnar, Erin Moore (Curriculum Analyst), Randy Robertson, Josh Scott, John Yu, Teri Yumae, Geff Freire (Vocational student rep), Christian Ogden (Academic Student rep), Connie Adams (Administrative Assistant)  
Guests: Eric Bullis, Matthew Dudman

2. **APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Neil Glines

S: Robin Arie-Donch

**A: Passed – unanimous**

3. **CONSENT ITEMS**

- a. Accept ECON curriculum review report.

4. **APPROVAL OF MINUTES** – January 28, 2013 (Attachment)

M: Neil Glines

S: Lynn Denham-Martin

Discussion: Clarification edits were made.

**A: Passed as amended – unanimous**

5. **ACTION ITEMS**

- a. Program changes due to course deletions

M: John Yu

S: Marianne Flatland

Discussion: Erin Moore directed everyone to look at the Program Requirement column of the Courses to be Deleted document to see if modification is needed to ensure the minimum number of units required for degrees are met.

M: friendly amendment to approve program elective column; make appropriate program changes to the catalog that deal with program electives and come back soon with program requirement changes – Robin Arie-Donch

S: John Yu

**A: Passed program elective column as amended – unanimous**

- b. FIRE 140 class size petition

Jim DeKloe announced a union committee will be formed to deal with class size change.

M: Josh Scott

S: Robin Arie-Donch

**A: Passed – unanimous**

6. **NEW COURSES**

- a. (CP14-3) MUSC 162 Introduction to Pro Tools

New Course Proposal

- 1) Action on the course

M: Lynn Denham-Martin

S: Neil Glines

Matthew Dudman reported he is developing existing music recording programs in the department to create two majors. There are non-transferable technical recording courses and management courses for certificates and majors. Music 162 is a specialty course in specific primary recording software. Music 152 should be advisory and will be added after approval. Music 027 (beginning piano) is an advisory for Music 152 and 161 but not for Music 162.

**A: Passed – unanimous**

- b. (CP14-4) MUSC 163 Pro Tools Production

New Course Proposal

- 1) Action on the prerequisite

M: Teri Yumae

S: Lynn Denham-Martin

Discussion: Marianne and Robin raised concerns about no CSU transferability. Matthew Dudman reported these courses were created with transferability in mind but, whether or not students continue with their education, they will have a certificate and be ready to go to work. Robin pointed out that the College decides what can be CSU transferable, which is easier than with UC. Even if students decide later not to transfer, they may not explore this course if it isn't transferable. Marianne added that, if students are following a particular program or major, not having these courses transferable would be limiting in terms of attraction, enrollment, financial support, etc. As a prerequisite, changing Music 061 to transferable wouldn't destroy the degree and would give students flexibility to go forward. Since Music 163 and 166 both need DE approval, Joe suggested these courses could be tabled to give Matthew the chance to consider making them transferable. They would need a number change and Robin will review to see if anything else is needed to make them transferable. Joe suggested Robin and Matthew meet to make sure the courses work as transferable.

- 2) Action on DE

- 3) Action on the course

M: Table 6b, 6c, and 6d due to DE and transferability issues – Lynn Denham-Martin

S: Teri Yumae

**A: Tabled – unanimous**

- c. (CP14-5) MUSC 166A Advanced Sound Recording - Signal Processing

New Course Proposal

- 1) Action on the prerequisite

- 2) Action on DE

- 3) Action on the course

**A: Tabled – see 6b**

- d. (CP14-6) MUSC 166B Advanced Sound Recording - Microphone Technique

New Course Proposal

- 1) Action on the prerequisite

- 2) Action on the course

**A: Tabled – see 6b**

- e. (CP14-7) THEA 009 Script Analysis

New Course Proposal

- 1) Action on the course

M: Marianne Flatland

S: Lynn Denham-Martin

Discussion: Robin noted the course outline does not show the number of units. Erin Moore will send a help desk ticket.

**A: Passed - unanimous**

- f. (CP14-8) THEA 024C Rehearsal and Performance in Production - Classical

New Course Proposal

- 1) Action on the course

M: Josh Scott

S: Robin Arie-Donch

Discussion: Josh opined eligibility for English 1 is an appropriate advisory, similar to advisories for other theatre classes discussed at previous meetings. Robin agreed and pointed out research elements are included. Eric Bullis was concerned the advisory would deter students from this course and explained the character analysis can just be an outline. Josh noted the risk would be an enrollment issue if students can't do the type of writing asked to do. He pointed out if students aren't to be conducting research, it should be removed. Eric acknowledged the importance of English but, for the sake of growing the department, he would like to keep the advisory as is for this course. Other theatre courses are more academically oriented. Eric explained the teachers instruct historical elements, rather than research required from the students, and students may need to research a little beyond that. Marianne noted that research can be done without doing a formal research paper but students would be learning how to find what they need and create a project that describes what that entails. A formal paper would need eligibility for English 1. If a formal paper is not needed, it should be rephrased. Eric can rephrase it to show it is more like discussion. He agreed that literacy is super important, but the theatre department is

struggling and they don't want to close doors to students. The term "research" was removed from required reading assignments. Erin Moore edited the course to show it is a four-unit course per Eric Bullis.

**A: Passed as amended - unanimous**

## 7. COURSE MODIFICATIONS

- a. (CP14-9) ART 010 Art Appreciation  
Description, Content, Textbook  
1) Action on the course

M: Lynn Denham-Martin

S: Teri Yumae

Erin Moore met with Ferdinanda Florence last week and she explained that Ferdinanda added some content to make the course more robust and to reflect that in the description.

**A: Passed – unanimous**

- b. (CP14-10) MATH 330 Elementary Algebra  
Content  
1) Action on the course

**A: Deferred – time constraint**

- c. (CP14-11) MATH 330A Elementary Algebra Part I  
Content  
1) Action on the course

**A: Deferred – time constraint**

- d. (CP14-12) MATH 330B Elementary Algebra Part II  
Content  
1) Action on the course

**A: Deferred – time constraint**

- e. (CP14-13) MUSC 152 Sound Recording  
Description, Assessments, Assignments, Textbooks  
1) Action on the course

**A: Deferred – time constraint**

- f. (CP14-14) MUSC 161 MIDI and Computer Music Sequencing and Scoring  
Add hybrid, Description, Objectives, Assessments, Assignments, Textbooks  
1) Action on DE  
2) Action on the course

**A: Deferred – time constraint**

- g. (CP13-249) THEA 003 Stagecraft (Tabled from 11/26/2013)  
Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

M: Teri Yumae

S: Robin Arie-Donch

Discussion: Josh recommended this course should have an advisory for eligibility for English 1, at the least, due to reading and papers required or, if they are not important to the class, the reading and papers should be removed. Eric replied the most important component is reading. If it could be passed on the proviso that it either gets upgraded to eligibility for English 1 or the writing assignments are revised to be more appropriate for English standards, Eric will work with Erin Moore and this could be revisited at the next meeting to ensure changes are made. John recommended the Committee keep track of general policies. Robin noted many colleges working on ADTs are taking out what makes courses UC transferable. If submitted courses are not approved by UCs, they may have to be brought back for some kind of revision. It is unknown at present if UC will stop approving these theatre course revisions from community colleges. Most courses with revisions have to be submitted and will hopefully be approved. Josh offered to discuss thoughts about advisory changes with theatre instructors. Eric agreed that would be helpful. The advisory was changed to eligibility for English 1 and Eric will confirm this change with instructor Darson Long.

**A: Passed with amended advisory – unanimous**

- h. (CP13-251) THEA 020 Introduction to Stage Lighting (Tabled from 11/26/2013)  
Title, Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

M: Robin Arie-Donch

S: Debra Berrett

Discussion: Because this course is more technical Eric will speak with Darson Long about eligibility for English 1 and minimum math advisory changes. Eric stated the course is mostly lecture and lab. Robin was concerned about removal of items that UC prefers, especially in objectives. . Eric explained that THEA 021 (Design ) is the capstone course. Robin noted UC guidelines state, as long as a course is not just technical, they're fine but need a little history, design, etc beyond technical and that is often the difference between UC and CSU transferability. Eric confirmed he can include design elements; he will be teaching it anyway. Lighting and sound design would be included. Section 6 and 7 would be reinstated and Section 3 deleted.

**A: Passed as amended - unanimous**

- i. (CP13-255) THEA 021 Introduction to Theatre Design (Tabled from 11/26/2013)  
Number, Title, Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

M: Lynn Denham-Martin

S: Teri Yumae

Discussion: Marianne asked if this capstone course should have a prerequisite and Eric confirmed that Stage Lighting should be a prerequisite. He asked Erin Moore to make THEA 003 a prerequisite with a grade of C or better.

M: to approve with the addition of THEA 003 as a prerequisite to THEA 021 – Debra Berrett

S: Erin Duane

**A: Passed as amended - unanimous**

- j. (CP14-15) THEA 024B Rehearsal and Performance in Production - Drama  
Number, Title, Hours, Description, Objectives, Assessments, Content  
1) Action on the course

M: group 7j and 7k – Lynn Denham-Martin

S: Teri Yumae

Discussion: Erin Moore added the minimum English standards advisory and “classic” was added to the textbook.

**A: Passed - unanimous**

- k. (CP14-16) THEA 024D Rehearsal and Performance in Production - Musical  
Number, Title, Prerequisite, Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

**A: Passed – see 7j**

- l. (CP13-252) THEA 047A Technical Theatre in Production-Comedy (Tabled from 11/26/2013)  
Number, Title, Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

M: group 7l - 7o – Neil Glines

S: Robin Arie-Donch

Discussion: Erin Moore recommended making the THEA 047C and 047D titles consistent with the other courses and, with Committee agreement, changed the title of 047C to Technical Theatre in Production – Classical and 047D to Technical Theatre in Production – Musical.

Erin noted that THEA 047A is a modification of 047; THEA 047B, 047C, and 047D are new courses.

**A: Passed – unanimous**

- m. (CP14-17) THEA 047B Technical Theatre in Production-Drama  
Number, Description, Objectives, Assessments, Assignments, Content  
1) Action on the course

**A: Passed – see 7l**

- n. (CP14-18) THEA 047C Technical Production for a Classical  
Number, Title, Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

**A: Passed – see 7l (name changed to THEA 047C Technical Theatre in Production - Classical)**

- o. (CP14-19) THEA 047D Technical Production for a Musical  
Number, Title, Description, Objectives, Assessments, Assignments, Content, Textbooks  
1) Action on the course

**A: Passed – see 7I (name changed to THEA 047D Technical Theatre in Production - Musical)**

**8. CURRICULUM REVIEW – COURSE MODIFICATIONS**

**9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS**

**10. MAJOR DELETIONS**

**11. REPORT FROM THE CHAIR**

a. Update on ADTs

Joe reported two new ADTs, Geography and Criminal Justice, are in the queue since the last Curriculum meeting. History just needs to be submitted, Theatre is close, and the TMC for English is in. If Curriculum reps have people in their areas working on ADTs, Joe encouraged them to push those colleagues along. Erin Moore added that ADTs approved by end of this month should get into the 2014-2015 Catalog.

**12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS**

**13. REPORT FROM THE ARTICULATION OFFICER**

**14. OTHER**

a. Pre/Corequisite policy/procedures process

Ruth Fuller, Josh Scott, and Erin Duane will meet at 4 pm on Monday, February 24, to work on the policy.

b. Resolution to allow LR 10 as an Option A Area D4 course

Joe received a note from counselors regarding Option A , Area D to get units where needed. Robin spoke with IVP White, who is in favor of LR 10 as a one-unit course option for students. Many students have a challenge getting 20 units, often needing one more and this is an appropriate course to be in there.

**15. OPEN DISCUSSION**

**16. ADJOURNMENT**

M: John Yu

S: Marianne Flatland

The meeting adjourned at 3:26 pm.